

Sixth Hong Kong Green School Award

(I) Objectives

- To encourage schools to formulate school environmental policy and implement an environmental management plan towards a green school; and
- To enhance environmental awareness, develop environmentally friendly attitude and promote green practices among school managers, teachers, non-teaching staff, students and their parents.

(II) Organisers

- Environmental Campaign Committee (ECC);
- Education and Manpower Bureau; and
- Environmental Protection Department

(III) Co-organisers

- Hong Kong Institute of Education;
- Hong Kong Productivity Council; and
- Vocational Training Council

(IV) Sponsors

- Bank of China (Hong Kong) Limited
- Environment and Conservation Fund

(V) Theme: Avoiding / Reducing Waste and Saving Energy

The slogan for the 6th HKGSA is *“Green School for Green Olympic”* to promote conservation of resources in schools with the Green Olympic spirit. Teachers, students and non-teaching staff are encouraged to develop the habit of reducing/avoiding waste and saving energy to echo the “Action Blue Sky” recently launched by the Government.

(VI) Details of the Scheme

This scheme is divided into the Pre-school, Primary School and Secondary School Categories and is open to all schools in Hong Kong to participate. The award scheme comprises HKGSA environmental training workshops, competition and adjudication.

1. HKGSA Environmental Training Workshops

- The ECC will arrange free training workshops to school managers, teachers and non-teaching staff of the participating schools from October to November 2006. The training will focus on the importance of environmental practices and green initiatives in schools. Invitation letters will be issued to the participating schools by the ECC in due course.
- School principals may consider counting the time of the training workshops towards the hours of the teachers’ Career Professional Development (CPD).

2. HKGSA Competition and Adjudication

- Schools competing for the HKGSA are required to make a self-assessment on their performance according to the assessment criteria and to give themselves scores based on the indicators set out in the

self-assessment manual. They may consult the advisors of the Hong Kong Green School Award on the list at **Appendix II**. The assessment criteria are listed at **Appendix III (a)** for the Pre-school Category and at **Appendix III (b)** for the Primary and Secondary School Categories. Participating schools should return the score sheets to the ECC Secretariat in mid February 2007. (The deadline of submission will be announced in due course.)

- In Primary and Secondary School Categories, participating schools should fulfill the requirements of the *five assessment criteria* and *special criteria with emphasis on energy saving and waste recycling/separation* so as to qualify as a green school and compete for the awards. However, starting from the 6th HKGSA, schools fulfilling the requirements of *any three of the assessment criteria* and *special criteria on energy saving and waste recycling/separation* will also be awarded with Certificates of Appreciation.
- The Champions, 1st Runners-up and 2nd Runners-up of the primary and secondary school categories and the winners of the "Outstanding Award" in all assessment criteria of the pre-school category in the past years are ineligible to join the 6th HKGSA.
- The schedule of the adjudication of the 6th HKGSA is given at **Appendix IV**.

(VII) Awards

Participating Schools with outstanding performance will be awarded with prizes. Details of the awards for each category are listed at **Appendix V**.

(VIII) Briefings on the ECC Environmental Programmes for Schools

Briefings on the ECC environmental programmes for schools in the school year 2006/07 will be held on 25 September 2006 (Monday) at Lecture Room (WP1), Podium, West Block, EMB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong. Details of the briefings are as follows:

Session	Date	Time	Content
1	25 September 2006	9:30a.m. – 12:30p.m.	<ul style="list-style-type: none"> • 6th HKGSA (Primary School and Secondary School Categories) • Student Environmental Protection Ambassador Scheme 2006/07
2		2:30p.m. – 4:30p.m	<ul style="list-style-type: none"> • 6th HKGSA (Pre-school Category)

Heads of schools who wish to nominate their teachers to join the briefings are required to return the Enrolment Form (**Appendix VI**) to the ECC Secretariat on or before 15 September 2006 (Friday). Please refer to **Appendix VII** for the location of the venue.

(IX) Enrolment

Schools participating in the 6th HKGSA should register with the ECC by returning the Registration Form (**Appendix VIII**) to the ECC Secretariat by fax at 2827 8138 on or before 31 October 2006 (Tuesday).

(X) Enquiry

Enquiry about the scheme can be directed to the ECC Secretariat at 2519 9173 or the Education and Manpower Bureau at 2153 7488.

Advisors of Sixth Hong Kong Green School Award

The school heads of the following winning schools of the Hong Kong Green School Award in the past years are appointed as the advisors of the award scheme. They are willing to offer advice on formulating green policies, implementing green practices and green activities.

	Primary Schools	Secondary Schools
<u>First Hong Kong Green School Award</u>		
Champion	Baptist Rainbow Primary School (A.M.)	Baptist Wing Lung Secondary School
1 st Runner-up	Sha Tau Kok Central Primary School	HHCKLA Buddhist Leung Chik Wai College
2 nd Runner-up	-	Ma On Shan St. Joseph's Secondary School
<u>Second Hong Kong Green School Award</u>		
Champion	Chai Wan Kok Catholic Primary School (P.M.)	Hong Kong Chinese Women's Club Fung Yiu King Memorial Secondary School
1 st Runner-up	Baptist (Sha Tin Wai) Lui Ming Choi Primary School	Pok Oi Hospital Chan Kai Memorial College
2 nd Runner-up	Po Leung Kuk Wong Wing Shu Primary School	Queen Elizabeth School Old Students' Association Secondary School
<u>Third Hong Kong Green School Award</u>		
Champion	Kowloon City Baptist Church Hay Nien Primary School (A.M.)	C.C.C. Tam Lee Lai Fun Memorial Secondary School
1 st Runner-up	Lok Wah Catholic Primary School	-
2 nd Runner-up	NTW & JWAL Leung Sing Tak Primary School (Tseung Kwan O)	T.W.G.Hs. Li Ka Shing College
<u>Fourth Hong Kong Green School Award</u>		
Champion	Tai Po Old Market Public School (Plover Cove)	Christian Alliance S W Chan Memorial College
1 st Runner-up	SKH Lui Ming Choi Memorial Primary School	Yan Chai Hospital No. 2 Secondary School
2 nd Runner-up	Baptist Lui Ming Choi Primary School	Chun Tok School (Secondary Section)
<u>Fifth Hong Kong Green School Award</u>		
Champion	S.K.H. Fung Kei Primary School St. Bonaventure Catholic Primary School	St. Paul's Convent School
1 st Runner-up	-	Hong Kong Teachers' Association Lee Heng Kwei Secondary School Rosaryhill School (Secondary Section)
2 nd Runner-up	Kowloon Tong School (Primary Section)	-

Assessment Criteria of Sixth Hong Kong Green School Award
(Pre-school Category)

- (A) Environmental Infrastructure
- Campus Greening
 - Environmental Corner / Bulletin Board
 - Environmentally Friendly Facilities
- (B) Environmental Management
- Environmental Policy
 - Green Management Measures
 - Environmental Performance Review
 - Environmental Training for Pre-schools/Nursery Staff
 - Dissemination of Environmental Information
- (C) Environmental Education
- Curriculum Planning
 - Pre-school Environmental Activities
 - Evaluation and Review
- (D) Parents' Participation in Environmental Activities
- Parents' Participation in Promoting Environmental Education
 - Pre-schools' Cooperation with Parents in Promoting Environmental Education

Note: "Environmental Management Guidebook for Pre-schools" is downloadable from the ECC website at <http://www.ecc.org.hk>.

Assessment Criteria of Sixth Hong Kong Green School Award
(Primary and Secondary School Categories)

(A) Environmental Infrastructure

- Greening the Campus
- Cleanliness of the Campus
- Environmental Corner / Bulletin Board

(B) Environmental Management

- Environmental Policy
- Environmental Education Coordinating Team
- Green Management Practice
- Environmental Education Training
- Environmental Information Dissemination

(C) Environmental Education

Education through Formal Curriculum

- Action Plan
- Integration of Environmental Education
- Education Materials

Education through Co-curricular Activities

- Green Club
- School Activities
- Activities in Partnership with the Community / the Mainland / Organisations of Other Countries

(D) Effectiveness of Environmental Education

- Environmental Awareness, Attitude and Behavior
- Environmental Awards

(E) School Members' Participation in Environmental Activities

- Practice of Environmentally Friendly Meals
- Waste Reduction, Promotion of Clean Air and Clean Water
- SEPAS Activities or other Environmental Activities

(SC) Special Criteria – Theme of 6th HKGSA

- Waste Avoidance and Reduction
- Energy Saving

Note: The complete self-assessment manual is downloadable from the ECC website at <http://www.ecc.org.hk>.

Schedule of Adjudication of Sixth Hong Kong Green School Award

Pre-school Category

- **Stage I – Self-assessment and Score Verification**
The ECC will issue self-assessment forms to participating pre-schools. They are required to assess their effectiveness in implementing environmental management and education by giving scores based on the assessment criteria. Their self-assessment forms should be returned to the ECC Secretariat for verification.
- **Stage II – School Interview**
Pre-schools which have achieved the benchmark score will receive “Award for Participation”. The Adjudicating Panel will interview the short-listed pre-schools and may visit these schools to validate their scores where necessary.
- **Stage III – Final Adjudication**
The Adjudicating Panel will select the pre-schools that obtain high scores in each of the four judging criteria for site visits to determine the winners of the Outstanding Award. The Adjudicating Panel will select the best 3 performing schools to receive Outstanding Award in respect of each criterion.

Primary and Secondary School Categories

- **Stage I – Self-assessment**
Participating schools should self-assess their performance using the indicators in the self-assessment manual and submit their score sheets to the ECC Secretariat. Field assessments will be conducted in the selected schools for verification.
- **Stage II – Score Verification**
The field assessors will verify the scores of the short-listed schools by on-site inspections. Schools meeting the requirements of all assessment criteria will be awarded the “Green School” status. The assessors will also recommend the best 10 to 15 schools each from the primary and secondary categories for the preliminary adjudication.
- **Stage III – Preliminary Adjudication**
The Preliminary Adjudicating Panel will visit the selected schools and recommend 3 schools from each category for the final adjudication. In addition, the Panel will select 7 schools in each category for Merit Awards.
- **Stage IV – Final Adjudication**
The Final Adjudicating Panel will visit the 3 schools recommended by the Preliminary Adjudicating Panel and determine their final rankings, namely, the Champion, First Runner-up and Second Runner-up.

Note: *Tentatively, the adjudications for all school categories will be conducted between March and May 2007. Exact dates will be announced later.*

Awards of Sixth Hong Kong Green School Award

Pre-school Category

- Outstanding Award
 - Plaques will be presented to the winning pre-schools.
 - The winning pre-schools will receive a cash prize of \$5,000 for each Outstanding Award. The cash prize is to be used for implementing projects that are related to environmental management, education and activities.
- Award for Participation
 - Pre-schools that reach the benchmark score will be awarded with certificates of Award for Participation.

Primary and Secondary School Categories

- Champion, 1st Runner-up and 2nd Runner-up
 - Plaques will be presented to each winning school.
 - The winning schools will receive cash prizes to set up / refurbish environmental facilities in campus. The cash prizes for the winning schools will be allocated as below:

	Primary School Category	Secondary School Category
Champion	\$50,000	\$60,000
First Runner-up	\$40,000	\$50,000
Second Runner-up	\$30,000	\$40,000

- Merit Award
 - No more than 7 schools will be selected each from the Primary School Category and the Secondary School Category for the Merit Award.
 - Each school will receive a certificate and a cash prize of \$2,000 to promote environmental activities.
- Green School Award
 - Schools that meet all the five assessment criteria and the special criteria on energy saving and waste recycling/separation will be awarded with Certificates of Hong Kong Green School.
- Certificate of Appreciation
 - Schools fulfilling any three of the five assessment criteria and the special criteria on energy saving and waste recycling/separation will be awarded with Certificates of Appreciation.

Note:

- *All the cash prizes for the 6th HKGSA are sponsored by the Bank of China (Hong Kong) Limited.*
- *To acknowledge the sponsor, the Champions, First Runners-up and Second Runners-up of the Primary and Secondary School Categories are required to mount a memorial plaque with the acknowledgement in front of their environmental facilities.*
- *The ceremony for presenting the above awards is tentatively scheduled for mid July 2007.*

To : Environmental Campaign Committee Secretariat
 (Attn.: Mr. Kendrew Chan)
 (Fax No.: 2827 8138)

Briefings on ECC Environmental Programmes for Schools
Enrolment Form

- Our school representative(s) will attend the following briefing session on 25 September 2006 (Monday) at the Lecture Room (WP1), Podium, West Block, EMB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong.

	Session	Time	Content
<input type="checkbox"/>	1	9:30 a.m. – 12:30 p.m.	<ul style="list-style-type: none"> • 6th HKGSA (Primary School and Secondary School Categories) • Student Environmental Protection Ambassador Scheme 2006/07
<input type="checkbox"/>	2	2:30 p.m. – 4:30 p.m.	<ul style="list-style-type: none"> • 6th HKGSA (Pre-school Category)

The name(s) of school representative(s) is/are:

1st priority: _____ Position held: _____

2nd priority: _____ Position held: _____

- Our school will not attend the briefings on the ECC environmental programmes for schools.

(*Please put "✓" in the appropriate box.)

Signature of School Head : _____

Name of School Head : _____

Name of School : _____

Name of Teacher-in-charge : _____

Tel. No. : _____

Fax No. : _____

Date : _____

Note: Please return this form to the ECC Secretariat **on or before 15 September 2006 (Friday)**. Successful applicants will be notified by fax in due course.

Briefings on ECC Environmental Programmes for Schools
Venue Map and Schedule



Date:	25 September 2006 (Monday)
Address:	Lecture Room (WP1), Podium, West Block, EMB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong.

Session	Time	Content
1	9:30 a.m. – 12:30 p.m.	<ul style="list-style-type: none"> 6th HKGSA (Primary School and Secondary School Categories) Student Environmental Protection Ambassador Scheme 2006/07
2	2:30 p.m. – 4:30 p.m.	<ul style="list-style-type: none"> 6th HKGSA (Pre-school Category)

To : Environmental Campaign Committee Secretariat
(Attn.: Mr. Kendrew Chan)
(Fax No.: 2827 8138)

Sixth Hong Kong Green School Award
Registration Form

Our school will participate in the following category of the 6th HKGSA.

- Pre-school Category
- Primary School Category
- Secondary School Category

Our school will not participate in the 6th HKGSA.

("Please put "✓" in the appropriate box.)

Signature of School Head : _____

Name of School Head : _____

Name of School (English) : _____

(Chinese) : _____

Name of Teacher-in-charge (English) : _____

(Chinese) : _____

School Address : _____

Tel. No. : _____

Fax No. : _____

Email Address : _____

Date : _____

(School Chop)

Note: Please return this form to the ECC Secretariat on or before 31 October 2006 (Tuesday).