

To : Environmental Campaign Committee (ECC) Secretariat
Email : ecc@epd.gov.hk

Notice of Intention

Provision of Services for Promoting Green Initiatives in Lunar New Year Fairs 2021

We **will / will not*** submit a proposal. We understand the content of your invitation and a proposal will be submitted accordingly.

In connection with our intention to submit a proposal, we **will / will not*** attend the online tender briefing session (via ZOOM) **at 10:30 a.m. on 23 November 2020 (Monday)**. Details of our representative(s) are as follows –

Name:	_____	Name:	_____
Position:	_____	Position:	_____
Tel:	(Office) _____	Tel:	(Office) _____
	(Mobile) _____		(Mobile) _____
Email:	_____	Email:	_____

Signature with Company Chop	:	_____
Company Name	:	_____
Name of Contact Person	:	_____
Tel	:	_____
Email	:	_____
Date	:	_____

Remarks:

1. Please complete and return this reply to the ECC Secretariat **by 12:00 noon on 20 November 2020 (Friday)**.
2. Company representatives attending the briefing should login the ZOOM meeting **at least 5 minutes in advance** before the start of the briefing.

(* Please delete where inappropriate.)

If you do not wish to receive further notification from us on tender/quotation invitations,
please fill in the below information and send this message to ecc@epd.gov.hk.

如閣下不想再收到我們投標/報價邀請書的通知，請填寫以下資料並將此電郵至 ecc@epd.gov.hk。

Email (電郵) : _____ / Fax No. (傳真號碼) : _____ Signature (簽名) : _____