

*Instruction: The Bidder must complete and return the following offer to be bound in accordance with the Instructions on Submission of Tender at Appendix 1. Failure to do so may render the tender null and void.*

**OFFER TO BE BOUND**

1. Reference is made to the Invitation to Tender for the **Provision of Publicity and Event Management Services for Carbon Reduction Month** issued by the Environmental Campaign Committee (ECC). All capitalised terms used herein have the meanings ascribed to them in the tender documents published by the ECC in connection with such Invitation to Tender (“Tender Documents”).
2. In response to this Invitation to Tender, I/we, the Tenderer named below, hereby offer my/our tender to provide the Services on and subject to the terms and conditions set out in the Contract and the Technical Proposal and Price Proposal contained in our tender for the Contract and agree to be bound by all the terms and conditions set out in the Contract.
3. I/we hereby warrant that all information given in or attached to my/our tender is true, complete and correct.
4. I/we, as the Tenderer, have read and fully understood the Tender Documents, and in consideration of the ECC agreeing to assess my/our tender in accordance with the Conditions of Tender and its Annexes, hereby as the Tenderer AGREE to be bound by all the terms and conditions set out in the Tender Documents.

**Name of Company/Organisation:** \_\_\_\_\_

**Company/Organisation Address:** \_\_\_\_\_  
\_\_\_\_\_

by

**Name of Authorised Person :** \_\_\_\_\_ **Position :** \_\_\_\_\_  
(in block letters)

**Telephone No.:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Fax No.:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Authorised Person (with Company/Organisation Chop) :** \_\_\_\_\_