

## **Provision of Collaboration with Stakeholders for Carbon Reduction Month**

### **CLARIFICATION ON TENDER DOCUMENT**

1. Under Annex A, Schedule 3 - Technical Proposal, the Bidder shall prepare a proposal of #2 Proposed list of collaborating partners including business corporations, NGOs and schools. May I ask at the point of tender submission ( i.e. before noon on July 8th), does the bidder have to have confirmation of participation from the list of proposed organizations? Or is it just a list of names and organizations that the bidder proposes / suggests? For example, if a bidder lists out 20 names of organizations, is it just from the bidder's wish list and suggests those will be beneficial to the campaign, or all those 20 on the list will have to agree to support the campaign already? Because from my understanding, proposed list means a suggested list, and that list will have to be discussed with ECC for your consideration and approval.
2. Moreover, under Appendix 2, 4.2.1.1, the Contractor shall propose and consolidate a list of potential business corporations for collaboration; under 4.2.2.1 the Contractor shall propose and consolidate a list of potential NGOs and under 4.2.3.1 the Contractor shall invite all local schools....so here it becomes the "contractor" proposing the list and contacting all schools, which will happen AFTER the bidder's proposal has been accepted.

Concerning the proposed list of collaborating partners including business corporations, NGOs and schools to be submitted by the bidders in the Technical Proposal, it is assumed that the bidders shall be able to engage all the collaborating partners of the list in provision of the subject service to the ECC. Failing to engage the collaborating partners of the list after contract awarding may result in payment deduction by the ECC due to underperformance of the Contractor, unless an updated list of collaborating partners with justified reason is accepted by the ECC Representative.

On the other hand, according to clause 4.2.3.1 of Appendix 2, the awarded bidder (Contractor) shall invite all local schools, including kindergartens, primary & secondary schools and universities under the list to be provided by the ECC Representative.

3. Since the timing of submission is quite tight, there are some corps / Ngos that might not reply in time for confirmation of support before next Monday. However, those are organisations that we feel are beneficial to the campaign and discussion is undergoing. Is my understanding correct that I can't put their names down unless they are confirmed? As stated under Appendix 2, 4.2.1.3, the contractor shall invite, liaise and secure, from the approved list above, no less than five business corporations.....for the following tasks: (a) (b) (c) (d). However, from our discussion with the proposed corporations, due to manpower, cost, content, relevancy to their business, tentative date, scale, scheduling etc, none of them has confirmed nor have intention to task ( c), namely to "set up a game booth in the carnival of the concert in early January 2025 ( tentatively) to showcase their contribution in promoting low-carbon lifestyle. The proposed corporations are happy to support other proposed tasks.

As stated in 12.3 of Appendix 1 - Instruction of Submission, 40% of the score will be evaluated on the attractiveness and relevancy of the proposed collaborating partners, in which the collaborating partners included in the list should be those who the bidder is able to engage.

4. Given that situation, I would like to confirm, if awarded with the tender, that bidders will not be held accountable for and considered as not accomplishing the required tasks of 4.2.1.3 since task (c) is beyond our control. We have invited, discussed and proposed task (c) but have no takers right now and we cannot force them to do it.

Moreover, as stated in Annex A, Schedule 4 - Price Proposal, under description 2. i i, Tasks of collaborating partners (see clause 4.2.1.3...), business corporations ( price of the tasks required to secure 5 participating business corporations), I would like to confirm that the inability to complete 4.2.1.3 task (c) will NOT be considered the reason to NOT count the proposed corporations as the participating business corporations. I.e, if tasks (a) (b) (d) are accomplished by the proposed corps, they will be counted as participating business corporations and the cost will be awarded accordingly.

Alternatively, since bidders will also have a list of proposed NGOs and schools, with ECC's approval, we may suggest, invite and propose to them to consider task (c) (set up game booths) if we successfully win the tender. However, given the uncertainties and different variables concerning the game booths at the moment

of the tender submission, bidders will not be held responsible or accountable for securing takers for task (c).

In principle, the collaborating partners, upon committing to join the campaign, shall carry out the tasks listed in 4.2.1.3. However, due to the limitations imposed by the nature of the businesses, scheduling and resources, the ECC shall allow some flexibilities on the tasks as listed in 4.2.1.3 with justified reasons. Subject to the degree of participation of business corporations and relevancy of the activities/tasks they proposed, with other criteria listed in the tender documents applied, the ECC will decide verifying them as the collaborating partners.

Upon awarding the tender to the potential bidder, if the proposed business corporations are accepted as collaborating partners by the ECC, the payments to the Contractor will be made accordingly to the mechanism listed in 4.2.1.5, and the payment schedule listed in 10.1.1, provided that the services are completed to the satisfaction of the ECC.

Besides the list of collaborating partners proposed by the Contractor, the ECC may also invite other NGOs or/and Schools to set up game booths within the cost of the price proposal of the Contractor.